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| **Purpose:** | | | | | To ensure team members participate good safety practices whilst using the Thompson Bandsaw | | | | | | | | | | | |
| **Responsibilities:** | | | | | Butchery Personnel | | | | | | | | | | | |
| Personal Protective Equipment | | | | | | | | | | | | | | | | |
| **Safety Glasses** | **Gloves** | | **🗹**  **Safety Footwear** | | | **Ear plugs/Muffs** | **Face shields** | | **High Visibility Vest/Clothing** | **Safety Hat** | **Safety Harness** | **Protective Clothing** | **Safety Mask** | | **OTHER**  **Cold and Weather protection as required** | **NO PPE REQUIRED** |
| **Pre Start Checks** | | | | | | | |  | | | | | | **Potential Hazards** | | |
| * Dressed appropriately for work with correct PPE * Check the electrical parts, emergency stop and stopping time, lighting is good * Locate and ensure you are familiar with all machine operations and controls * Ensure the blade is sharp to avoid force and drag * Check that metal guide on the table is not damaged * Closed toed nonslip shoes * Work area clear to operate safely * Floor clean and free of spillages * Fit for work * First aid kit on hand | | | | | | | |  | | | | | | * Contact with blade during cutting or removing product * Manual handling (repetitive movements) | | |
| Procedure | | | | | | | | | | | | | | | | |
| Steps | | Instructions | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | |
| **1**  **Plan the work** | | | | * DO NOT operate the machinery without training * Undertake all prestart checks * Ensure you are wearing any required PPE (apron, closed shoes), roll up sleeves, all loose clothing and tie back loose hair and clothing. * Ensure you have enough space to avoid knocks * Ensure any electrical leads are in good condition and not in a position to be cut or damaged. * Ensure you have enough room for the products and trays or containers ready to receive the meat. * Assess the product. Never attempt to cut small products. The product should be firm and be on the approved list to cut using the Bandsaw. | | | | | | | | | | | | |
| **2**  **Conduct the work** | | | | * Feed the product forward evenly and hold it firmly on the table to ensure effective control during cutting while keeping hands in safe position * Push the product off the table. Never reach past the blade to retrieve cuts * Before making adjustments, switch off the saw and bring the machine to a complete standstill * Stop the machine before attempting to back the work away from the blade * Stop the work immediately if there is an issue with the blade and report it * Operate a clean as you go policy to ensure the floor is kept clean * Turn off the machine once task is complete | | | | | | | | | | | | |
| **3**  **Cleaning** | | | | * Power must be turned off when cleaning * Separate and wash all parts by hand and dry thoroughly. Protective/cut-resistant gloves must be used whenever handling the blades. * Leave the machine in a safe, clean and tidy state. | | | | | | | | | | | | |
| **3**  **Safety Tips** | | | | * The bandsaw should be sited where the operator can have plenty of space * Keep fingers clear of the moving attachments at all times. Failure to do so may result in personal injury. * NEVER reach past the blade to retrieve cuts or get another person to pull off product * Certain high risk operations should not be carried out with an open bladed bandsaw: these include: * The cutting of fresh meat that necessitates approach of the fingers to the blade less than 50mm * Trimming of butt ends of lamb carcases (that is, trimming off the thick fatty ends). * Preparation of fresh pork chops from loin of pork. * Cutting cooked chickens in half by hand feeding. * NEVER cut legs and shoulders on a bandsaw from fresh killed carcasses * NEVER use any accessories or parts from other manufacturers * ALWAYS REMOVE ties, rings, watches, bracelets, or other jewellery before operating. | | | | | | | | | | | | |

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| Training | | trainee I acknowledge and understand the SWP and the training I have received.  Trainer: The trainee has been told and **shown** what a compliant standard looks like when conducting this task safely, the key risks have been emphasised, and the requirements of the process have been clearly communicated. | | |
| Trainee Name: | | Trainee Signature: Payroll Number: Date: | | |
| Trainer Name: | | Trainer Signature: Payroll Number: Date: | | |
|  | |  | | |
| Competency | trainee: I have the knowledge and skills to undertake this task confidently and safely.  Trainer: The trainee has demonstrated confidence, understanding and competency in conducting this task safely. | | | |
| Trainee Name: | | | Trainee Signature: | Date: |
| Competent Person: | | | Competent Person Signature: | Date: |