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| **Purpose:** | To ensure team members participate good safety practices whilst using the Thompson Bandsaw  |
| **Responsibilities:** | Butchery Personnel  |
| Personal Protective Equipment  |
| [ ] **Safety Glasses** | [ ] **Gloves** | **🗹****Safety Footwear** | [ ] **Ear plugs/Muffs** | [ ] **Face shields** | [ ] **High Visibility Vest/Clothing** | [ ] **Safety Hat** | [ ] **Safety Harness** | [ ]  **Protective Clothing** | [ ] **Safety Mask** | [ ] **OTHER** **Cold and Weather protection as required** | [ ] **NO PPE REQUIRED** |
| **Pre Start Checks** |  | **Potential Hazards** |
| * Dressed appropriately for work with correct PPE
* Check the electrical parts, emergency stop and stopping time, lighting is good
* Locate and ensure you are familiar with all machine operations and controls
* Ensure the blade is sharp to avoid force and drag
* Check that metal guide on the table is not damaged
* Closed toed nonslip shoes
* Work area clear to operate safely
* Floor clean and free of spillages
* Fit for work
* First aid kit on hand
 |  | * Contact with blade during cutting or removing product
* Manual handling (repetitive movements)
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| Procedure |
| Steps | Instructions |
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| **1****Plan the work** | * DO NOT operate the machinery without training
* Undertake all prestart checks
* Ensure you are wearing any required PPE (apron, closed shoes), roll up sleeves, all loose clothing and tie back loose hair and clothing.
* Ensure you have enough space to avoid knocks
* Ensure any electrical leads are in good condition and not in a position to be cut or damaged.
* Ensure you have enough room for the products and trays or containers ready to receive the meat.
* Assess the product. Never attempt to cut small products. The product should be firm and be on the approved list to cut using the Bandsaw.
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| **2****Conduct the work**  | * Feed the product forward evenly and hold it firmly on the table to ensure effective control during cutting while keeping hands in safe position
* Push the product off the table. Never reach past the blade to retrieve cuts
* Before making adjustments, switch off the saw and bring the machine to a complete standstill
* Stop the machine before attempting to back the work away from the blade
* Stop the work immediately if there is an issue with the blade and report it
* Operate a clean as you go policy to ensure the floor is kept clean
* Turn off the machine once task is complete
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| **3****Cleaning**  | * Power must be turned off when cleaning
* Separate and wash all parts by hand and dry thoroughly. Protective/cut-resistant gloves must be used whenever handling the blades.
* Leave the machine in a safe, clean and tidy state.
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| **3****Safety Tips** | * The bandsaw should be sited where the operator can have plenty of space
* Keep fingers clear of the moving attachments at all times. Failure to do so may result in personal injury.
* NEVER reach past the blade to retrieve cuts or get another person to pull off product
* Certain high risk operations should not be carried out with an open bladed bandsaw: these include:
* The cutting of fresh meat that necessitates approach of the fingers to the blade less than 50mm
* Trimming of butt ends of lamb carcases (that is, trimming off the thick fatty ends).
* Preparation of fresh pork chops from loin of pork.
* Cutting cooked chickens in half by hand feeding.
* NEVER cut legs and shoulders on a bandsaw from fresh killed carcasses
* NEVER use any accessories or parts from other manufacturers
* ALWAYS REMOVE ties, rings, watches, bracelets, or other jewellery before operating.
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| Training | trainee I acknowledge and understand the SWP and the training I have received.Trainer: The trainee has been told and **shown** what a compliant standard looks like when conducting this task safely, the key risks have been emphasised, and the requirements of the process have been clearly communicated. |
| Trainee Name: | Trainee Signature: Payroll Number: Date: |
| Trainer Name: | Trainer Signature: Payroll Number: Date: |
|  |  |
| Competency | trainee: I have the knowledge and skills to undertake this task confidently and safely.Trainer: The trainee has demonstrated confidence, understanding and competency in conducting this task safely. |
| Trainee Name: | Trainee Signature: | Date: |
| Competent Person: | Competent Person Signature: | Date: |