



island fresh
PRODUCE



tasmanian
independent
retailers



BRIGHTON

SAFETY HEALTH AND ENVIRONMENT (SHE)

HOW TIR WILL BE ASSISTING ALL MEMBERS AND STAKEHOLDERS TO ENJOY SAFE WORK ENVIRONMENTS.

Peter Martin -TIR Head Of Safety, Health & Environment

We value the safety and wellbeing of,

- Our Team Members
- Our Customers
- Our Suppliers
- Our Visitors
- The Environment



Leading Causes Of Injury In Construction,

- Light Vehicles
- Falls From Height
- Struck By Moving Plant
- Machinery Related
- Electrical
- Manual Handling
- Cuts
- Slips Trips Falls



Leading Causes of Injury in Retailing,

- Light Vehicles
- Struck By Moving Plant (Forklifts)
- Machinery Related (Slicers)
- Manual Handling
- Cuts
- Slips Trips Falls



SO , HOW DO WE KEEP OUR TEAMS SAFE AT WORK ?

The WHS Act 2012, Section 46 requires us to consult with our team members on all matters related to safety.

We are required to:

- Identify the hazards.
 - Determine the likelihood (risk).
 - Implement controls.
 - Review our controls.
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- All we have to do is listen and record.
 - How do we prove we did it?
 - Develop a Risk Register.

WORKPLACE RISK REGISTER

No.	Activity	Hazard Due to..	Risk There is a potential of..	Effect Which may lead to..	Risk level before control measures					Control Measures	Responsible Person	Risk level after control measures					Notes
					Safety	Environment	Property	Likelihood	Risk Score			Safety	Environment	Property	Likelihood	Risk Score	
1	Heavy Vehicle Movements	Heavy vehicles	Interaction with persons	Crush or impact injuries	19	1	5	19	19	.Traffic Management Plan .Separation markings .Automated loading area doors .Team training .Visiting Driver Induction Process .High visibility clothing	Operations and Logistics Manager	15	1	5	15	15	Notes here
2	Heavy Vehicle Movements	Heavy vehicles	Interaction with moving plant	Overturning or damage	19	1	5	19	19	.Traffic Management Plan .Vehicle Isolation Protocols .Separation markings .Automated loading area doors .Safety systems fitted to mobile plant (forklifts) .Team training .Visiting Driver Induction Process .High visibility clothing	Operations and Logistics Manager	15	1	5	15	15	

SO HOW CAN WE GET OUR TEAM MEMBERS TALKING?

- Regular safety meetings.
- A hazard reporting system (or suggestion box).
- Include safety in performance evaluations.
- Have your team choose a HSR (health and safety representative).
- Have an open-door policy for safety.
- Have a blame free culture for incidents.
- Have a hazard register, display it, update it.

Then most important of all, act on the things your team members report.

WORKPLACE HAZARD REGISTER












Hazard Number	Date Reported	Location	Description	Risk Rating	Corrective Action	Person Responsible	Date Completed	Days to Close	Further Action Required
1	02-Mar-21	IFP HBT	There is a blind intersection where IFP forklifts can potentially enter a traffic area for heavy vehicles, with the potential risk of a collision.	18	Operations and Logistics Manager to arrange for reflective tinting to be fitted to the office window near the intersection, providing a mirror system for forklift operators to see oncoming vehicles. Also fit a reminder sign (Look Before Entry) in a suitable location to remind drivers to check before entering the area.	IFP Operations and Logistics Manager (Josh Cresswell)	16-Mar-21	14	See picture in register close outs folder
2	02-Mar-21	IFP KM	There is a requirement for the Dexion pallet racking system to be periodically inspected by a competent person. This has not been occurring on a schedule.	14	Operations and Logistics Manager in consultation with SHE to organise an annual inspection program with the manufacturer's preferred agent.	IFP Operations and Logistics Manager (Josh Cresswell) Head of SHE (Peter Martin)			3/03/21 Peter Martin contacted Dexion agent to arrange inspection. 3/03/21 Ian Heyburn (GM) spoke to Dexion and arranged a quote for annual inspections. 13/04 Josh provided a PO via email for Dexion to conduct the inspection This line closed 05/05/21 and reopened as item 7

The most important thing you can do to secure your business from adverse interactions with WorkSafe Tasmania.

In the event of a notifiable incident or injury the first questions they will ask are:

- Did you have a safe work method or risk assessment for the work?
- Was your team member trained in that process?
- Develop Safe Work Procedures (SWPs) for all activities in your business.
- Train your team members in those SWPs.
- Record and Retain the training.



Purpose:	To ensure the safe use of the electric floor sweeper										
Responsibilities:	All personnel										
Personal Protective Equipment											
 <input checked="" type="checkbox"/> Safety Glasses	 <input checked="" type="checkbox"/> Gloves	 <input checked="" type="checkbox"/> Safety Footwear	 <input type="checkbox"/> Ear plugs/Muffs	 <input type="checkbox"/> Face shields	 <input checked="" type="checkbox"/> High Visibility Vest/Clothing	 <input type="checkbox"/> Safety Hat	 <input type="checkbox"/> Safety Harness	 <input type="checkbox"/> Protective Clothing	 <input type="checkbox"/> Safety Mask	<input checked="" type="checkbox"/> OTHER Cold protection as required	<input type="checkbox"/> NO PPE REQUIRED
Pre Start Checks									Potential Hazards		
<ul style="list-style-type: none">Dressed appropriately for work with correct <u>PPE</u>Long sleeved collared shirtAustralian standard safety bootsGlovesSafety GlassesFit for <u>work</u>First aid kit on handSweeper is in operable <u>condition</u>Sweeper is <u>charged</u>Brushes are in good condition and able to complete the <u>work</u>The work area is safe and ready for sweeping (no loose pallets or boxes in the sweeping									<ul style="list-style-type: none">Manual handlingRepetitive strainsVehicle trafficPedestriansSurface conditionsUnauthorised useUneven ground (no slopes greater than 8°)Poor visibilityEquipment movementElectrical leadsFalling objects from shelving		

- How TIR will be helping members to work safely?
- Safe Start Monday in the IGA Daily Update, with tips on practical and simple actions you can take to improve safety.
- The TIR Safety Handbook (*title is a work in progress*), which will include all documents you need to run a professional safety system.

