

## **Philip Morris Product Withdrawal**

As you know a number of Philip Morris Tobacco Products have been withdrawn from sale and we are planning to arrange return of store stock to the TasRDC to assist with the credit process.

Process:

- 1. Each Store must list number of pouches for each product on an SIW Discrepancy Form.
- 2. Products must be packed in a carton or cartons and sealed with tape. Please use a marking pen across the tape to ensure cartons are secure and not tampered with.
- 3. On each carton the store must write or attach a label showing:
  - a. Store Name
  - b. Store Number
  - c. SIW Discrepancy Number
  - d. Carton count (1 of 1), (1 of 2 and 2 of 2) etc
  - e. Attention:- Steve Kurtz

This will ensure each carton will be returned to the correct section of the TasRDC.

- 4. Store will retain white discrepancy form for their records and pink discrepancy form must be handed with carton/cartons to either the SRT or SIW driver.
- 5. SRT and SIW drivers will return cartons to the TasRDC.
- 6. Stores must ensure discrepancy form and stock is returned by Friday 3<sup>rd</sup> January 2020. If any store has an issue meeting this deadline please contact me on 0438 159 641.
- 7. SIW will have a store control list to ensure we manage the return process.
- 8. Once stock is received at the TasRDC, Phillip Morris will commence the checking and store credit authorisation. Philip Morris will arrange store credits.

Please communicate this process to your store team, action by the due date and contact Steve Kurtz on 6391 0822 if you have any questions.

David Lanham **General Manager** Statewide Independent Wholesalers Limited

"Delivering the Goods"

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