**OCCUPATIONAL HEALTH AND SAFETY POLICY**

**Policy Statement**:

The management of YOUR STORE NAME(YSN), are committed to providing safe and healthy working conditions, focussed on the prevention of work-related injuries and adverse health conditions. Management will ensure the development, maintenance and continual improvement of a system of safe work that seeks to minimise hazards and risks to all team members.

Through the process of hazard identification and risk management (YSN) will use the hierarchy of controls to;

* Eliminate hazards or
* Substitute hazardous systems and resources for safer options or
* Provide engineering solutions to reduce hazards and associated risk or
* Implement administrative controls to inform and educate team members regarding workplace hazards and risks or
* Provide compliant personal protective equipment to minimise the risk to workers to the extent most reasonably practicable.

(YSN) is committed to identifying, recording and complying with all relevant Acts, Regulations, Codes of Practice, Standards and other legislative and related requirements to ensure currency and compliance.

(YSN) will establish and maintain a Risk Register and a Safety Health and Environment Management Plan (SHEMP). The purpose of these documents will be to;

* Identify and provide control measures for hazards and risks.
* Provide a framework for setting OHS objectives.
* Identify and manage key performance indicators.
* Ensure that the SHE system is robust and sustainable through business change.

Management is committed to providing sufficient resources to the SHEMP to ensure it can be maintained, reviewed and continually improved.

(YSN) will establish forums and processes, to ensure team members are consulted and provided with the opportunity to contribute to the establishment, development and maintenance of the Safety, Health and Environment Management System.

(YSN) strongly believes all team members have the right to go home in the same or better health than they arrived. We respect every team member’s right to refuse to engage in any work that is unsafe.

|  |  |  |  |
| --- | --- | --- | --- |
| PRINTED NAME |  | PRINTED NAME |  |
| SIGNATURE |  | SIGNATURE |  |
| POSITION |  | POSITION |  |