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| Risk Assessment Name: Assessment Date: Conducted by: |

Calendar

Description automatically generated

**Eliminate**  - Remove the hazard

**Substitute –** Replace the hazard with a lower risk option.

**Isolate** – Keep the hazard separate from the team members.

**Engineering** – Use guards or physical controls to protect the team members.

**Administrative** – Introduce rules, training, guidelines or similar to increase competence and awareness of the hazard and it’s risks.

**PPE** – Provide suitable personal protective equipment that is effective in reducing the risks and outcomes of the hazard.

| **What are the hazards?** | **Who might be harmed and how?** | **Initial risk rating (without controls)** | **What are you already doing to control the risks?** | **Residual risk rating (with controls)** | **What further action do you need to take to control the risks?** | **Who needs to carry out the action?** | **When is the action needed by?** | **Done** |
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| Any Licences, Training required? |  |
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| **Team Member Name** | **Team Member Position** | **Date** | **Signature** |
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